



Facility

Name: *Tori Martinez* License Number: *158175*
 Address: *7418 Palm Ln SW, Albuquerque, NM 87121*
 Phone: *5053013506* Fax: E-mail: *tori@childcarebytori.com*

License Information

Type: *2 Star Group Child Care Home* Status: *Licensed* Issue Date: *09/03/2018* Expiration Date: *09/02/2019*

Capacity

Over Age 2: *8* Under Age 2: *4* Night Care: *0* Playground: *0*
 Square Footage: *0*

Census

Over 2: *6* Under 2: *1*

Classrooms

Number of Classrooms: *2*

Days and Hours of Operation

Monday <i>8:30 AM - 4:30 PM</i>	Tuesday <i>8:30 AM - 4:30 PM</i>	Wednesday <i>8:30 AM - 4:30 PM</i>	Thursday <i>8:30 AM - 4:30 PM</i>	Friday <i>8:30 AM - 4:30 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *09/11/2018* Time In: *11:15 AM* Time Out: *11:45 AM* Purpose: *Follow-up*

Licensure

8.16.2.31 A Licensing Requirements *Not Inspected*
 8.16.2.31 B Capacity of a Home *Compliance*
 8.16.2.31 C Incident Reporting Requirements *Not Inspected*

Administrative Requirements

8.16.2.32 A Administrative Records *Not Inspected*
 8.16.2.32 B Mission, Philosophy and Curriculum Statement *Not Inspected*
 8.16.2.32 C Parent Handbook *Not Inspected*

Administrative Requirements *(continued)*

8.16.2.32 D Children's Records

Non-compliance

Of the 2 children's records reviewed, 1 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.32 form for the child(ren) with no immunization/exemption.

Corrective Action Plan

The home will review a child's record to ensure complete information has been obtained before a child is admitted.

Regulation: 8.16.2.32.D.1.e.

Date to be Completed: 09/14/2018

8.16.2.32 E Personnel Records

Non-compliance

The home does not have a written plan for ongoing professional development for each staff member, including the director, that is based on the seven areas of competency, consistent with the career lattice, and based on the individual's goals.

Corrective Action Plan

A written plan for employee development will be developed.

Regulation: 8.16.2.32.E.4.

Date to be Completed: 09/14/2018

8.16.2.32 F Personnel Handbook

Not Inspected

Personnel & Staffing

8.16.2.33 A Personnel and Staffing Requirements

Not Inspected

8.16.2.33 B Staff Qualifications and Training

Not Inspected

Services & Care of Children

8.16.2.34 A Guidance

Not Inspected

8.16.2.34 B Naps or Rest Period

Not Inspected

8.16.2.34 C Additional Requirements for Infants and Toddlers

Not Inspected

8.16.2.34 D Diapering and Toileting

Not Inspected

8.16.2.34 E Additional Requirements for Children with Special Needs

Not Inspected

8.16.2.34 F Night Care

Not Inspected

8.16.2.34 G Physical Environment

Not Inspected

8.16.2.34 H Social-Emotional Responsive Environment

Not Inspected

8.16.2.34 I Equipment and Program

Not Inspected

Services & Care of Children (*continued*)

8.16.2.34 J Outdoor Play	<i>Not Inspected</i>
8.16.2.34 K Swimming, Wadding and Water	<i>Not Inspected</i>
8.16.2.34 L Field Trips	<i>Not Inspected</i>

Food Service

8.16.2.35 B Meals and Snacks	<i>Not Inspected</i>
8.16.2.35 C Menus	<i>Not Inspected</i>
8.16.2.35 D Kitchens	<i>Not Inspected</i>
8.16.2.35 E Meal Times	<i>Not Inspected</i>

Health & Safety Requirements

8.16.2.36 A Hygiene	<i>Not Inspected</i>
8.16.2.36 B First Aid Requirements	<i>Not Inspected</i>
8.16.2.36 C Medication	<i>Compliance</i>
8.16.2.36 D Illness and Notifiable Diseases	<i>Not Inspected</i>
8.16.2.37 A-G Transportation Requirements for Homes	<i>Not Inspected</i>

Buildings, Grounds & Safety

8.16.2.38 A Housekeeping	<i>Not Inspected</i>
8.16.2.38 B Pest Control	<i>Not Inspected</i>
8.16.2.38 C Mechanical Systems	<i>Not Inspected</i>
8.16.2.38 D Lighting, Lighting Fixtures and Electrical	<i>Not Inspected</i>
8.16.2.38 E Exits	<i>Not Inspected</i>
8.16.2.38 F Toilet and Bathing Facilities:	<i>Not Inspected</i>
8.16.2.38 G Safety Compliance	<i>Not Inspected</i>
8.16.2.38 H Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	<i>Not Inspected</i>
8.16.2.38 I Pets	<i>Not Inspected</i>

Additional Comments

On site follow up to annual survey dated 7/9/18.

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Darlene Montoya*



Facility Representative: *Trina Martinez*